



e-APPEAL
U.S. Merit Systems Protection Board

OMB No. XXXX-XXXX, Exp. MM-DD-Year

Welcome to the Law Firm preregistration for the new e-Appeal, the e-filing and case management system for the U.S. Merit Systems Protection Board (MSPB). E-Appeal enables individuals to file new appeals and for parties to an appeal to file pleadings and view the electronic case record, including issuances from MSPB.

The purpose of this form is to collect information about users associated with your law firm who require access to the new e-Appeal. The new e-Appeal will provide a convenient dashboard for users to view all cases on which they are active participants and a secure method by which other authorized members of your law firm can file pleadings on your behalf.

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Paperwork Burden Disclosure Notice

OMB No. XXXX-XXXX, Exp. MM-DD-Year

Public reporting burden for this data collection is estimated to vary from 60 and 120 minutes, with an average of 90 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid Office of Management and Budget (OMB) control number is displayed on this form. Send comments regarding the burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to Office of the Clerk of the Board, Merit Systems Protection Board, 1615 M Street, NW, Washington, DC 20419; by fax to 202-653-7130; or by email to mspb@mspb.gov.

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Privacy Act Statement

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AUTHORITY: MSPB may hear appeals of Federal agency actions only when it has been authorized to do so by law, rule, or regulation. 5 U.S.C. § 7701(a); 5 U.S.C. § 1204.

PRINCIPAL PURPOSE(S): This information is being collected for the primary purposes of adjudicating the appeals and matters described above, rendering MSPB decisions in these matters, and enabling case parties to have access to MSPB's electronic filing system. Additionally, some information about the appeal or case is used in depersonalized form for statistical purposes.

ROUTINE USE(S): The information on this form may be shared outside of MSPB as generally permitted under 5 U.S.C. § 552a(b) of the Privacy Act of 1974, as amended. This includes sharing the information as necessary and authorized by routine uses published in MSPB/GOVT – 1 Appeals and Case Records, 77 Fed. Reg. 65206 (Oct. 25, 2012), and upon written request, by agreement, or as required by law. MSPB decisions are available to the public under the provisions of the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and are posted to MSPB's public website. Other documents from individual appeal and case files may also be made available as required by FOIA.

DISCLOSURE: The disclosure of information on this form is voluntary; however, failure to provide the information requested may delay or prevent the proper docketing of a matter and/or, the adjudication of a matter, which could result in the dismissal or delay of your appeal or matter, and/or prevent access to MSPB's e-Appeal system.

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Law Firm Information

Provide the name and contact information for the Law Firm. Please note that each Law Firm User will have individual contact information.

Law Firm Name*

Informal/Short Law Firm
Name (e.g., "JJ&C:")

Address Line 1*

Address Line 2

City*

State*

ZIP Code*

Telephone Number*

Facsimile Number

*Required Field

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Law Firm User Information

To successfully complete e-Appeal's Law Firm preregistration process, at least one member of the law firm must be added. When adding users, you must designate whether the user is an e-Appeal Super User. An e-Appeal Law Firm Super User will have the authority to:

- Maintain the general contact information for the Law Firm;
- Add new Law Firm Users in the future;
- and Deactivate Law Firm Users who have left the Law Firm.

You must specify at least one Super User (maximum of five). You may specify as many members as applicable.

First Name*	Last Name*	Email Address*	Super User (Y/N)*
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Would you like to add another Law Firm User to be preregistered?

Yes

No

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